

## **AGREEMENT**

**THIS AGREEMENT** was entered into this \_\_\_\_ of January 2025, by and between the **CITY OF SMITHVILLE, MISSOURI**, a Missouri Municipal Corporation ("City"), and **SMITHVILLE SENIOR CENTER BOARD**, an advisory committee ("Board"), as follows:

**WHEREAS**, the City owns the building at 113 W. Main Street, Smithville, MO (hereinafter "Building"), and

**WHEREAS**, the City desires to offer Senior Services out of the building to provide an opportunity for local seniors a place for affordable and nutritious meals and a welcoming atmosphere for educational and social opportunities, and

**WHEREAS**, the Board desires that the City provide certain services in connection with the Board's use of the building, subject to the City's supervision and review, and

**WHEREAS**, The City and Board desire to enter into an agreement, and

**NOW, THEREFORE**, it is agreed as follows:

**IN WITNESS WHEREOF**, the parties have entered this Agreement the day and year first above written.

### **The City of Smithville shall:**

1. Reserve the facility for Senior Services programming from 8:00 AM to 2:00 PM, Monday through Friday, beginning January 1 and continuing through December 31.
  - a. The City of Smithville reserves the right to use the building for staff events periodically throughout the year and will coordinate such use with the Senior Services Coordinator in the development of the Senior Center activities calendar.
2. Ensure the proper maintenance of the facility, including responsibility for all utilities, internet access, telephone services, cleaning, and pest control.
3. Secure and maintain appropriate insurance coverage for both the facility and its programs.
4. Coordinate and oversee the scheduling of monthly programs and the provision of daily lunches.
5. Administer and manage all grant funds and reporting requirements associated with funding received from Clay County Senior Services.

**The Smithville Senior Center Board shall:**

1. Establish an advisory board to provide recommendations to the Parks and Recreation Department regarding proposed improvements or additions to the Smithville Senior Center.
  - a. The board shall include the following officers: president, vice-president, secretary, treasurer, and two additional board members.
2. Maintain a dedicated bank account to manage and safeguard donation funds received for the center.
3. Recruit and coordinate volunteers to assist with morning and lunch service operations.
4. Serve as a support resource to ensure continuity of operations in the absence of the Senior Services Coordinator.

**CITY OF SMITHVILLE, MISSOURI**

By \_\_\_\_\_  
Mayor Damien Boley

**ATTEST:**

\_\_\_\_\_  
Linda Drummond, City Clerk

**SMITHVILLE SENIOR CENTER BOARD**

By \_\_\_\_\_  
Smithville Senior Center Board President